

AGENDA

**FOR A MEETING OF THE BOARD OF MANAGEMENT OF:
“JOHNNIE” JOHNSON HOUSING TRUST LTD AND
“JOHNNIE” JOHNSON HOUSING ASSOCIATION LTD**

**To be held at
Astra House, Spinners Lane, Poynton, Cheshire SK12 1GA
On Tuesday, 13th December 2011**

11.00 am	Property Investment Strategy Discussion
12.30 pm	Lunch
1.00 pm	Board of Management Meeting

A. CONSTITUTIONAL BUSINESS

1. Apologies for Absence
2. Declarations of Interest
3. To Receive the Minutes of the Board of Management Meeting of “Johnnie” Johnson Housing Trust Ltd and “Johnnie” Johnson Housing Association Ltd held on 1st November 2011 (Attached)
4. Matters Arising From Item 3 Above
5. Outstanding Matters from Earlier Meetings (Attached)
6. Service Management Group Minutes (Attached)

B. PERFORMANCE REVIEW

1. Finance & KPI Report (Attached)
2. Tier 1 & 2 Performance Report (Attached)

C. POLICIES/ACTION REPORTS FOR APPROVAL

1. Chief Executive Report (Attached)
2. HR Review (Verbal)
3. Continuous Improvement Strategy & Service Reviews (Attached)
4. Terms of Reference – Scheme Sustainability SMG (Attached)
5. Housing Investment Strategy (Attached)
6. Retirement Policy (Attached)

D. PROGRESS REPORTS & UPDATES FOR SCRUTINY

1. General Needs Housing Management Update (Presentation)

E. REPORTS FOR INFORMATION

These reports will be posted onto the intranet 10 days prior to the Board meeting. **Members wishing to raise a query on an information report should first contact the report's author.**

Members wishing to raise a point regarding an information report should advise the Chair in advance.

1. Tier 3 KPI Report (Attached)
2. Business Services Report (Attached)
3. Fuel Poverty – Report by Pamela Allenby (Verbal)

F. COMMITTEES & WORKING PARTIES

Brief summaries of business will be posted on the Intranet. Full minutes and agendas will be accessible in the appropriate zone.

1. Exemptions and Appeals Committee (Attached)
2. Governance Improvement Group (Attached)
3. Audit & Risk Management Committee (Attached)
4. Remuneration Committee (Attached)

G. REGISTERS

1. Seals Register
2. Hospitality Registers
3. Health & Safety Register
4. Fraud Register

H. CLOSURE

1. Information Exchange
2. Any Other Business
3. Items For Next Meetings Agenda
4. Next Meeting – 24th January 2012
5. Review of Meeting/Decision Summary

Enquiries

Pauline Musrie - 01625 870112