

AGENDA

FOR A MEETING OF THE BOARD OF MANAGEMENT OF: “JOHNNIE” JOHNSON HOUSING TRUST LTD AND “JOHNNIE” JOHNSON HOUSING ASSOCIATION LTD

To be held at

The Grand Hotel, Grand Parade, Tynemouth
Near Newcastle-upon-Tyne, Tyne and Wear NE30 4ER
On Tuesday, 19th July 2011

9.30 am Board of Management Meeting
1.00 pm Lunch

A. CONSTITUTIONAL BUSINESS

1. Apologies for Absence
2. Declarations of Interest
3. To Receive the Minutes of the Board of Management Meeting of “Johnnie” Johnson Housing Trust Ltd and “Johnnie” Johnson Housing Association Ltd held on 27th April 2011 (Attached)
4. To Receive the Minutes of the Closed Board of Management Meeting of “Johnnie” Johnson Housing Trust Ltd and “Johnnie” Johnson Housing Association Ltd held on 27th April 2011 (Restricted circulation)
5. Matters Arising From Item 3 Above
6. Outstanding Matters from Earlier Meetings (Attached)
7. Service Management Group Minutes (Attached)

B. PERFORMANCE REVIEW

1. Tier 1 & 2 Performance Report (Attached)
2. Finance & KPI Report (Attached)

C. POLICIES/ACTION REPORTS FOR APPROVAL

1. Chief Executive Report (Attached)
2. Development & Asset Management Report (Restricted circulation)
3. Annual Efficiency Statement (Attached)
4. Annual Accounts year ending 31st March 2011 (Attached)
5. Social Responsibility Report (Attached)
6. Internal Controls Assurance (Attached)
7. New Model Rules (Attached)
8. Terms of Reference – Remuneration Committee (Attached)
9. Remuneration Policy Framework (Attached)
10. Astraline Business Plan (Restricted circulation)
11. Supporting People (To follow)

D. PROGRESS REPORTS & UPDATES FOR SCRUTINY

No reports submitted

E. REPORTS FOR INFORMATION

These reports will be posted onto the intranet 10 days prior to the Board meeting. **Members wishing to raise a query on an information report should first contact the reports author.**

Members wishing to raise a point regarding an information report should advise the Chair in advance.

1. Tier 3 KPI Report (Intranet only)
2. JJHA New Model Rules (Intranet only)
3. HMRC Helpsheet on 'Fit and Proper Persons Declaration' (Intranet only)
4. Development & Asset Management Report (Attached)
5. Business Services Report (Attached)
6. Housing Services Report (Attached)
7. Astraline Report (Attached)
8. Charity Account (Attached)

F. COMMITTEES & WORKING PARTIES

Brief summaries of business will be posted on the Intranet. Full minutes and agendas will be accessible in the appropriate zone.

1. Exemptions and Appeals Committee (Attached)
2. Governance Improvement Group (Attached)
3. Audit & Risk Management Committee (Attached)
4. Remuneration Committee (Attached)

G. REGISTERS

1. Seals Register
2. Hospitality Registers
3. Health & Safety Register
4. Fraud Register

H. CLOSURE

1. Information Exchange
2. Any Other Business
3. Items For Next Meetings Agenda
4. Next Meeting – TBA
5. Review of Meeting/Decision Summary

Enquiries

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Agenda Papers

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