

SUMMARY OF BUSINESS

THE BOARD NOTED:

1. A recent breach of schedule 1 regulations and remedial action taken.
2. The forecast surplus for 2005/2006 of £357,000. This was less than had been anticipated and the reasons for this were discussed in detail.
3. The constructive nature of recent meetings of tenant involvement groups.
4. The executive summary of the recent staff attitude survey.
5. Reports on Continuous Improvement and IT systems.

THE BOARD REVIEWED:

1. Proposals for delegating authority for determining action on former tenants arrears. A specimen report was requested.
2. Proposals for land banking procedures to fast-track development of new property. More comprehensive arrangements were called for.

THE BOARD APPROVED:

1. Revised arrangements for Scheme Managers relocation allowances.
2. A review of board remuneration levels with external assistance.
3. Proposals for amending the structure of the Trust's membership of the SHPS pension scheme, for consultation with staff.
4. The details of the Salary Review for 2006. Including:
 - A revised salary scale for administrative staff.
 - Market rate salaries, with most increasing by 2.7%.
 - A new salary scale for Scheme Managers.
 - New salary levels for the Executive team.
 - New pay rates for scheme staff.
5. A simplified job evaluation scheme, to allocate positions to salary bands, subject to consultation with staff.

Jim Lunney
Chief Executive

(For an authoritative record, please refer to the minutes)